

CHANGE THE NAME OF A CLASS

1. Hover over My Edline
2. Click on a class
3. Click edit this page
4. Click in the name of your class under the site navigation at the top of your page
5. Change the name of your class
 - a. Tip – Name your class with Period ____ at the beginning so when you view them in a list they will be in a logical order
6. Click Save
7. Click Done

If you don't know which class it is you can look up the roster.

1. Hover over Tools
2. Click Manage Class
3. Click Members and Permissions. You can access the roster there.
 - a. Tip – **Do Not Touch Class ID!!!** This pulls from Power School.